

**MENTAL HEALTH SERVICE BUSINESS RULE SESLHDBR/086**

<b>Name</b>	SESLHD Mental Health Intensive Care Unit (MHICU) Extended Admission Process		
<b>What it is</b>	It is an outline of the process for appropriate, consistent management of MHICU consumers with extended admissions		
<b>Risk Rating</b>	Medium	<b>Review Date</b>	February 2025
<b>What it is not</b>	It is not a guide to appropriate clinical care for consumers with complex mental health needs.		
<b>Who it applies to</b>	This business rule applies to all staff who are responsible for consumer care within the SESLHD MHICU.		
<b>What to do</b>	<p><b>Extended Admission Protocol for SESLHD MHICU:</b></p> <p>Once a MHICU consumer has been continuously placed within the MHICU for <b>over one calendar month</b>, the MHICU team should implement the Extended Admission Protocol.</p> <p>The treating MHICU Consultant or MHICU Director should make an entry in the consumer's Electronic Medical Record (eMR) at <b>one calendar month</b> and then <b>monthly thereafter</b>, which summarises the consumer's diagnosis, treatment plan and ongoing need for MHICU.</p> <ol style="list-style-type: none"> <li>1) The Extended Admission Protocol is not for consumers who have been referred out of MHICU.</li> <li>2) The Extended Admission Protocol is not for consumers who have entered the Delayed Transfer Protocol.</li> </ol> <p>The Extended Admission Protocol at the <b>one calendar month</b> time point is as follows:</p> <ol style="list-style-type: none"> <li>a) The MHICU team should review the input from the care coordinator and review the 'waiting for what' reason on the journey board.</li> <li>b) The MHICU Consultant should obtain a second opinion as per <a href="#">SESLHDPD/269 Obtaining a Second Opinion from a Consultant Psychiatrist within Acute Inpatient Mental Health Units</a> and consider escalation to both the ESMHS Clinical Director and the SESLHD MHS Clinical Director.</li> <li>c) The MHICU Consultant should consider the need for referral to another specialist service.</li> <li>d) The MHICU nursing team should alert the site Patient Flow Manager about the extended admission.</li> <li>e) The site Patient Flow Manager should inform the referring service Patient Flow Manager about the extended admission.</li> </ol>		

	<p>The Extended Admission Protocol at the <b>three calendar month</b> and at monthly intervals thereafter in addition to the above:</p> <p>a) The MHICU Consultant and MHICU NUM should liaise with the COM and Service Director to identify and resolve any obstacles to the consumer's progression.</p> <p>b) Unresolved disputes and/or issues should be referred to the SESLHD Clinical Director and appropriate Operational Managers and Service Directors.</p> <p>c) Further unresolved difficulties should be referred to the complex state-wide care committee via the MHS Complex Care Review Committee as per <a href="#">SESLHDBR/029 Referral to the Mental Health Service (MHS) Complex Care Review Committee</a>.</p>
<b>Why the rule is necessary</b>	This business rule is required to ensure appropriate, consistent management of patients with severe and complex mental health conditions
<b>Ministry of Health / SESLHD reference</b>	<ul style="list-style-type: none"> <li>• <a href="#">SESLHDPD/269 Obtaining a Second Opinion from a Consultant Psychiatrist within Acute Inpatient Mental Health Units</a></li> <li>• <a href="#">SESLHDBR/029 Referral to the Mental Health Service (MHS) Complex Care Review Committee</a></li> <li>• <a href="#">National Safety and Quality Health Service (NSQHS) second edition: Standard 6 Communicating for Safety - 6.4 Organisational Processes to Support Effective Communication</a></li> </ul>
<b>Functional Group</b>	Mental Health
<b>Executive Sponsor</b>	Dr Nicholas Babidge, Clinical Director, Mental Health Service
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### Revision and Approval History

<b>Date</b>	<b>Revision Number</b>	<b>Author and Approval</b>
16 January 2018	V.0	Dr Clive Stanton, Clinical Director, MHICU, ESMHS
27 January 2018	V.1	Dr Peter Young, Clinical Director, SESLHD MHS
29 January 2018	V.1	Ms Angela Karooz, Clinical Nurse Manager, SESLHD MHS
February 2018	V.1	Endorsed by DDDCC.
May 2018	1	Approved – Clinical and Quality Council
January 2022	v2.1	Routine review commenced. Minor updates to wording to reflect title changes eg Chief Psychiatrist changed to Clinical Director. Links reviewed and updated. Recirculated for feedback.
February 2022	v2.1	No further feedback received. Endorsed Document Development and Control Committee. Endorsed Executive Sponsor.