

Minutes

SESLHD Board Meeting

Wednesday 29 August 2018

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Gerry Marr – Chief Executive
- Ms Kim Olesen – Director of Nursing and Midwifery Services (*from Item 1.1 onwards*)
- Mr Peter Eaton – Acting Director of Finance (*from Item 1.1 onwards*)

Apologies:

- Janet McDonald – Board Member
- Dr Greg Kaufman – Chair of Medical Staff Executive Council

Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Focus Areas

Focus 1: Presentation

Chief Executive's Review

Mr Gerry Marr, Chief Executive, provided his final update to the Board prior to his retirement as of 31 August 2018.

Mr Marr provided information and discussed with the Board the following key areas:

- Key initiatives and issues for SESLHD facilities and services
- Recruitment and personnel changes for key positions across the organisation
- Performance progress of the District
- Key priorities for the interim Chief Executive

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 25 July 2018

Resolution 328

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 25 July as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 23 July 2018

The minutes of the meeting of the Finance and Performance Committee held on Monday 23 July 2018 were noted.

1.5. Minutes of the Quality and Safety Committee meeting

Nil minutes to note this month. The Board was advised that accreditation for SESLHD facilities is scheduled to begin next week.

1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note this month. The Board was advised that the next meeting is scheduled Monday 10 September 2018. The Committee is continuing to work through the identified priorities for 2018.

1.7. Minutes of the Audit and Risk Committee meeting held Thursday 12 July 2018

The minutes of the meeting of the Audit and Risk Committee meeting held on Thursday 12 July 2018 were noted.

The Board was advised of an issue regarding land valuations that is currently being addressed.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 22 August 2018.

The Board congratulated the Chief Executive and the organisation on the achievement of an improved performance rating by the Ministry of Health.

Standing Items

2.1 Board Chair Report

The Board noted the verbal update from the Board Chair.

The Board was advised of the recent visit by the Board Chair and Chief Executive to the Norfolk Island Health and Residential Aged Care Service.

2.2 Chief Executive Report

The Board noted the verbal update provided by the Chief Executive in Focus Area 1 above.

2.3 Finance Report

The Acting Director of Finance provided an update on the District's financial position for the month of July 2018, as detailed in the Director of Finance's report. The Board was advised that the phasing of budgets across the organisation is currently underway.

2.3.1 2018/19 Service Agreement

The Board discussed the information provided on the 2018/19 SESLHD Service Agreement with the Ministry of Health.

The Board discussed the revenue budget for 2018/19. The Board was advised of the revenue review currently being undertaken by the Ministry of Health.

The Board discussed funding for teaching and research.

The Board resolved to approve the 2018/19 SESLHD Service Agreement with the Ministry of Health.

2.4 Key Performance Indicator (KPI) Report

The Board noted the Integrated Performance Report provided in the meeting papers.

2.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted.

2.6 Teaching and Research

The Board noted the verbal update provided.

2.6.1 SPHERE Clinical Academic Group Annual Performance Review Report

The Board noted the Clinical Academic Group Annual Performance Review Report for the Sydney Partnership for Health, Education, Research and Enterprise (SPHERE) as provided in the meeting papers.

2.7 Capital Works

The Board noted the information provided on capital works progress. The Board discussed the potential funding sources for capital equipment.

The Board discussed the capital works needs for Garrawarra Centre.

New Items

3.1 SESLHD Business Plan 2018/19

The Board noted the SESLHD Business Plan for 2018/19 included in the meeting papers.

The Board requested further information on the timeframe for implementation of strategies, and the progress on the local facility and service business plans.

Action: Further information on the timeframe for implementation of strategies, and the progress on the local facility and service business plans to be provided.

3.2 Norfolk Island Support Team 2017/18 Annual Report to the SESLHD Board

The Board noted the Norfolk Island Support Team 2017/18 Annual Report to the SESLHD Board.

3.3 Briefing on Advanced Recovery Orthopaedic Program (AROP)

The Board discussed the briefing provided on the Advanced Recovery Orthopaedic Program (AROP) and the progress at Prince of Wales Hospital. The model is planned to be implemented across the District.

The Board discussed the impact of this model on patient length of stay.

3.3 Aboriginal Health Briefing

The Board noted the briefing provided on Aboriginal health. The Board discussed key challenges affecting the recruitment and retention of Aboriginal health staff, and requested further information on the budget and staffing numbers for Aboriginal health.

Action: Further information to be provided on the budget and staffing numbers for Aboriginal health across the organisation.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

The Board resolved to acknowledge and thank Mr Gerry Marr for his years of service to SESLHD and the leadership he has shown over the past four years.

5.2 Noting of Confidential Items

Nil items noted.

5.3 Date of next meeting:

Wednesday 26 September 2018

4pm – 7pm Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 7.01pm.



Signature

Michael Still

Name

26 September 2018

Date