

# Minutes

## SESLHD Board Meeting

Wednesday 24 June 2020

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital  
and via videoconference and teleconference

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

#### In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Mr Peter Eaton – Director, Finance
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Mr Paul Darcy – General Manager, St George Hospital (*For Item F1*)
- Ms Vicki Weeden – General Manager, Sutherland Hospital and Garrawarra Centre (*For Item F1*)
- Ms Lisa Altman – Director, Strategy, Innovation and Improvement (*For Item F2*)

#### Apologies:

- Mr Liam Harte – SESLHD Board Member

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

## Focus Areas

### Focus Area 1: Introduction to New General Managers

Invited guests: Mr Paul Darcy, General Manager, St George Hospital  
Ms Vicki Weeden, General Manager, Sutherland Hospital and Garrawarra Centre

The SESLHD Board welcomed Mr Darcy and Ms Weeden to the SESLHD Board Meeting. Mr Darcy and Ms Weeden each provided an overview of their career history prior to commencing in their respective General Manager roles earlier this year.

Discussion was held with the Board on key matters relating to each hospital, including an update on the status of the redevelopments at each site.

The Board thanked Mr Darcy and Ms Weeden for their attendance and looks forward to future engagement with the hospitals and their Clinical Councils.

### Focus Area 2: Business Planning Update

Invited guest: Ms Lisa Altman, Director, Strategy, Innovation and Improvement

Ms Lisa Altman attended part of the Board meeting to provide a presentation on the District's business planning progress.

The following key points were addressed in the presentation:

- Following the District's Strategic Planning Forum in December 2019, the Strategy, Innovation and Improvement Directorate has been supporting the District's sites and services to progress development of annual business plans. All sites have held business planning events, with some having to be virtual following the introduction of COVID-19 restrictions.
- Discussion was held on the importance of ensuring all business plans in the District are linked to the overarching District Business Plan, as well as to the broader priorities of the Ministry of Health, and the NSW Premier's Priorities. The importance of ensuring that initiatives are able to be spread across the District was highlighted.
- The District's priorities, as discussed at the February 2020 SESLHD Board Meeting, were reviewed. Discussion was held on the impact of COVID-19 on the District's priorities. It was noted that priorities such as telehealth have become more of a focus, and have expanded faster, due to COVID-19.
- Discussion was held on the focus on continuum of care for patients, across primary care, non-admitted services and admitted care. Discussion was held on the importance of relationships with the District's partners, including NSW Ambulance, general practitioners, and non-government organisations.
- Discussion was held on data management and analytics capability. The importance of training and supporting staff to be able to access the information they require was highlighted.
- Discussion was held on research focus areas, and the work underway on the Randwick Precinct Translational Research Strategy. The importance of research partnerships and identifying research funding opportunities was highlighted.

The Board thanked Ms Altman for her presentation and expressed their support for the business plan as proposed. The Board noted that the final District Business Plan will be provided to the Board at the July 2020 SESLHD Board Meeting.

### Administration

**1.1. Present and Apologies**

The Board noted those present and the apologies received.

**1.2. Declaration of Interests**

Nil declarations of interest were noted.

**1.3. Minutes of the SESLHD Board meeting held Wednesday 27 May 2020**

*Resolution 346*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 27 May 2020 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 25 May 2020**

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 25 May 2020 were noted.

**1.5. Minutes of the Quality and Safety Committee meeting**

Nil minutes to note.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note.

**1.7. Minutes of the Audit and Risk Committee meeting**

Nil minutes to note.

**1.8. Actions**

The Board noted the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 17 June 2020.

### Standing Items

**2.1 Board Chair Report**

The Board noted the report provided by the Board Chair. The Board Chair advised that key topics of recent discussions have been elective surgery and capital infrastructure.

Discussion was held on the District's capital redevelopments and priorities. Information was requested on the District's infrastructure priorities.

**Action:** Information to be provided to the Board on the District's infrastructure priorities.

## **2.2 Chief Executive Report**

The Board noted the report provided by the Chief Executive. The Chief Executive highlighted the announcement by the government of \$6.1 million in funding to expand the Police, Ambulance and Clinical Early Response (PACER) program, established by the SESLHD Mental Health Service.

### **2.2.1 COVID-19 Update – Elective Surgery**

An update was provided on the District's response to the COVID-19 pandemic, including current testing activity and key challenges.

The Executive Director, Operations, provided a presentation to the SESLHD Board on the current status and future plans for elective surgery for the District.

It was noted that the District's plan for increasing elective surgery is on track. It was noted that each site is putting in place strategies relating to elective surgery that meet the site's needs, depending on the types of surgeries undertaken. It was discussed that both internal strategies and external partnership strategies are being utilised in order to progress elective surgeries and reduce waiting lists.

## **2.3 Finance Report**

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at May 2020, and the District's expenditure on COVID-19 to date.

Discussion was held on the District's budget forecast for the end of the financial year.

### **2.4.1 Integrated Performance Report**

The Board noted the brief provided in the meeting papers and key performance indicator (KPI) performance for May 2020.

## **2.5 Research Report**

The Board noted this item.

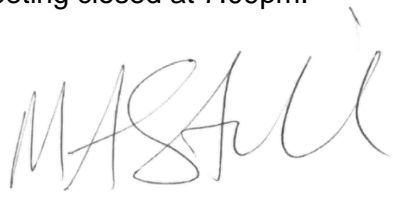
## **2.6 Capital Works**

The Board noted the report provided on capital works progress.

### **2.6.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment.

Discussion was held on potential changes to design and models of care as related to capital redevelopments in health, in response to the COVID-19 pandemic.

<b>New Items</b>
<p>Nil new items.</p>
<b>Papers for Information</b>
<p><b>4.1 Recruitment Bulletin</b> The Board noted the Recruitment Bulletin provided in the meeting papers.</p> <p><b>4.2 Our People – Heart of Caring Profile</b> The Board noted the staff member Heart of Caring Profile provided in the meeting papers.</p> <p><b>4.3 Minutes of the St George Hospital Intensive Care Unit Governance Committee.</b> The Board noted the minutes provided. The Chief Executive provided an update on key matters.</p>
<b>Meeting Close</b>
<p><b>5.1 Business without notice</b> Nil raised.</p>
<p><b>5.2 Noting of Confidential Items</b> Nil noted.</p>
<p><b>5.3 Date of next meeting:</b>                      Wednesday 24 June 2019  <b>4pm – 7pm</b> Board Meeting                      Location / meeting mode to be confirmed                      Meeting closed at 7.09pm.</p> <p style="text-align: center;">                       .....</p> <p><b>Signature</b></p> <p>Michael Still  <b>Name</b></p> <p>26 August 2020                      .....</p> <p><b>Date</b></p>