

Minutes

SESLHD Board Meeting

Wednesday 29 May 2019

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr

In Attendance:

- Mr Tobi Wilson – Chief Executive
- Mr Peter Eaton – Director of Finance
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council

Apologies:

- Professor Allan Spigelman – Board Member

Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 1 May 2019

Resolution 335

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 1 May 2019 as an accurate record of proceedings. The Board confirmed the resolutions made regarding the Royal Hospital for Women, as noted in the minutes of the meeting.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 29 April 2019

The minutes of the meeting of the Finance and Performance Committee held on Monday 29 April 2019 were noted.

The Board discussed elective surgery access performance. It was noted that all facilities are working towards meeting elective surgery key performance indicators by the end of the financial year.

1.5. Minutes of the Quality and Safety Committee meeting held Monday 6 May 2019

The minutes of the meeting of the Quality and Safety Committee held on Monday 6 May 2019 were noted.

The Chair of the Quality and Safety Committee advised the Board of the following three matters which have been discussed at the recent Committee meeting:

- A presentation was provided on the homebirth service at the Royal Hospital for Women. The Committee was satisfied with the protocols under which the service has been established.
- The Radiology Information System, and Picture Archiving and Communication System (RIS-PACS) remains a high risk for the District. Interim measures are in place, and a new system is being rolled out at a state level.
- A review of the SESLHD Quality Plan has been completed; the Committee is pleased with the activities that have been undertaken and the progress made.

The Board discussed the clinical services plan for Mental Health Services that is in development. It was noted that the plan will include a focus on community care strategies and emergency department avoidance initiatives. It was noted that the Police, Ambulance and Clinical Early Response (PACER) model is being trialled at St George Hospital.

The Board discussed preapproval for un-rostered overtime for junior medical officers.

1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note this month.

1.7. Minutes of the Audit and Risk Committee meeting held Monday 15 April 2019

The minutes of the meeting of the Audit and Risk Committee held on Monday 15 April 2019 were noted. It was noted that the meeting was focused on the process for the early close of financial accounts.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 23 May 2019.

Standing Items**2.1 Board Chair Report**

The Board noted the report provided by the Board Chair.

The Board was advised that the Mindgardens Alliance is progressing in several areas. The position of Chief Executive Officer for the Mindgardens Alliance is currently being recruited to.

2.2 Chief Executive Report

The Board noted the report provided by the Chief Executive.

2.3 Finance Report

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at April 2019. The Board discussed the District's full-year financial projection.

The Chief Executive advised the Board of the principles and method being used for the budget build process for the 2019/20 financial year. A savings and efficiency program is in development to address the District's financial position.

The Board was advised of the work currently underway in procurement across SESLHD facilities.

It was noted that the Service Agreement with the Ministry of Health is expected to be received in mid-June 2019. The Board discussed the financial expectations of the Service Agreement.

2.4 Integrated Performance Report

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for April 2019.

2.5 Value Improvement Program (VIP) Report

The Board was advised that reporting on value improvement programs and efficiencies will be brought to the Board in a different format, commencing in the 2019/20 financial year.

2.6 Research Report

The Board noted this item.

2.6.1 Mindgardens Report

The Board noted the Mindgardens Report to the SESLHD Board.

2.7 Capital Works

The Board noted the report provided on capital works progress.

2.7.1 Randwick Campus Redevelopment Update

The Board noted the report provided on the Randwick Campus Redevelopment. It was noted that financial information and a timeline have been included in the report at the request of the Board.

The Board was advised that a session is being organised with representatives from the foundations associated with the Randwick Campus, to present the campus redevelopment program and discuss future engagement.

The Board discussed key issues relating to the Randwick Campus Redevelopment, including entry, access and parking for facilities on the new campus. The Board discussed the process and financial modelling for the opening of new services in the future.

2.7.2 Mental Health Redevelopment Program

The Board was advised of the therapeutic environments minor capital works currently underway for Mental Health Services.

2.7.3 Update on St George Hospital and Sutherland Hospital Redevelopments

The Board discussed the planned redevelopments at both St George Hospital and Sutherland Hospital. It was noted that SESLHD is awaiting further advice on progressing these redevelopments.

New Items

3.1 Extension of Term for Member of the Audit and Risk Committee

The Board approved the proposal to extend the term of Ms Jeanette Barker, Independent Member of the SESLHD Audit and Risk Committee, by three years.

3.2 Realignment Program

The Chief Executive gave a presentation to the Board on the proposed realignment of executive-level roles and resources for SESLHD. The Chief Executive outlined the proposed new roles for the executive structure and the responsibilities of each directorate. It was noted that the realignment will progress to formal consultation with the relevant unions and staff in the coming weeks.

3.3 Performance Audit on Governance of Local Health Districts

The Board discussed the Performance Audit on the Governance of Local Health Districts by the NSW Audit Office.

Discussion was held on the Board's involvement in the process for the Service Agreement with the Ministry of Health.

The Board discussed the importance of robust structures for clinical engagement across the organisation.

3.4 Board Review and Strategy Day

The Board discussed this item. It was noted that a Board Strategy Day will be planned for later in 2019.

3.5 Royal Hospital for Women Matters

The Board noted this item.

3.6 Clinical Academics

The Board noted this item.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

Board Meeting Dates for 2020

A discussion on the SESLHD Board meeting dates for 2020 was requested for the next meeting.

Action: Discussion on SESLHD Board Meeting dates for 2020 to be held at the June 2019 Board meeting.

Board Member Training

It was noted that three SESLHD Board Members will be undertaking the training course for new Board members in the next month.

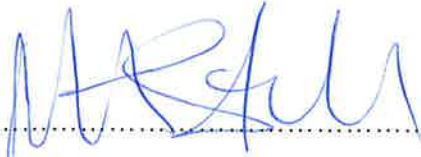
5.2 Noting of Confidential Items

It was noted that the information providing regarding Item 3.2 Realignment Program should be treated as confidential at this time.

5.3 Date of next meeting:

Wednesday 26 June 2019
4pm – 7pm Board Meeting
Sydney/Sydney Eye Hospital

Meeting closed at 6.58pm.



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Signature

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Michael Still

Name

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26 June 2019

Date