

Wednesday 31 May 2017 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

SESLHD Board Meeting Minutes

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Dr Harry Harinath
- Mr Liam Harte, Board Member
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Gerry Marr – Chief Executive
- Ms Karen Foldi – Director of Finance *(for item 2.1 only)*
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services *(for item 2.1 only)*
- Mr Mark Shepherd – Director of Programs and Performance *(for item 2.1 only)*

Apologies:

- Dr Greg Kaufman – Chair of the Medical Staff Executive Council

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive

ADMINISTRATION

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 26 April 2017

Resolution 315

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 26 April 2017 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Wednesday 26 April 2017

The minutes of the meeting of the Finance and Performance Committee meeting held on Wednesday 26 April 2017 were noted.

1.5. Minutes of the Healthcare Quality Committee meeting

Nil minutes to note this month. The most recent meeting was held on Monday 22 May 2017.

1.6. Minutes of the Community Partnerships Committee

Nil minutes to note this month. The next committee meeting is scheduled for Monday 5 June 2017. A report on domestic violence services will be tabled at the committee meeting.

1.7. Minutes of the Audit and Risk Management Committee meeting held Thursday 20 April 2017

The minutes of the meeting of the Audit and Risk Management Committee meeting held on Thursday 20 April 2017 were noted.

The Board resolved to receive annual reports from all SESLHD Board subcommittees. The annual reports should include a summary of the previous year's activities as well as the committee's plans for the coming year.

Action: Annual reports from each Board subcommittee to be sought.

1.8. Actions

The Board reviewed and updated the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 24 May 2017.

FOCUS

2.1 SESLHD Board / Clinical Council Joint Discussion Session

Following the Board’s general business, a discussion session was held with management and clinical representatives from Planning, Population Health and Equity, St George Hospital, Sutherland Hospital, and Primary, Integrated and Community Health.

A summary report is attached to the Board minutes.

The Board resolved to schedule a similar discussion with representatives from Prince of Wales Hospital, the Royal Hospital for Women and the Mental Health Service in the coming months.

The Board resolved to consider the appropriate forum for a discussion between the Board and clinical representatives on important areas such as clinical governance, and quality and safety.

STANDING ITEMS

3.1 Board Chair Report

The Board noted the verbal update from the Board Chair.

3.2 Chief Executive Report

The Board noted the verbal update from the Chief Executive.

3.3 Finance and Performance Report

The Chief Executive provided an overview of financial performance and full-year projections. With one month left of the financial year, there are continued efforts to move towards a breakeven expenditure position. The Board discussed ongoing challenges in achieving the assigned revenue target and expressed their concerns about potential revenue targets that may be applied for the 2017/18 financial year.

The Board resolved to discuss the 2017/18 Service Agreement at the July Board meeting, once budget figures are available.

3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers.

The Board was advised that due to the improved performance against emergency treatment performance (ETP) targets by St George Hospital, Sutherland Hospital and Prince of Wales Hospital, all three hospitals have been deescalated from the weekly Ministry of Health ETP monitoring meetings. The facilities were commended for their dedication and effort in achieving improvements to ETP.

The Board discussed the importance of ensuring that the KPI reports and information provided to the Board is relevant and contains high-level analysis of key issues. The KPI reporting formats are currently being reviewed.

3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted.

3.6 Teaching and Research

The Board noted this item.

NEW ITEMS

4.1 Audit and Risk Management Committee Charter

The Board discussed the Audit and Risk Management Committee (ARMC) Charter. The Board sought clarity on whether the ARMC has oversight of all organisation risks, or just financial and business risks.

Action: Information to be sought on the scope of the Audit and Risk Management Committee’s role in regards to risk management, in relation to the committee’s charter.

4.2 Reporting for Better Cancer Outcomes (RBCO) Reports

The Board noted the report tabled on the Cancer Institute Reporting for Better Cancer Outcomes Report 2016 and the SESLHD Cancer Plan 2013-2018. The Board was advised that work in this area is progressing and that the Board will be given updates on the action plan.

4.3 NSW Health Board Members Conference

The Board noted the brief on the NSW Health Board Members Conference.

CLOSE

5.1 Business without notice

Nil.

5.2 Noting of Confidential Items

Parts of Item 3.2 were noted as confidential.

5.3 Date of next meeting:

Wednesday 28 June 2017

4pm – 7pm Board Meeting, Sydney Hospital

Regular Board meeting closed at 5.08pm.

Board joint discussion session commenced at 5.20pm and closed at 7.26pm.



Signature

Michael Still

Name

14 / 08 / 2017

Date

Item 2.1

Joint discussion session with SESLHD Board and clinical council and clinical service representatives

Wednesday 31 May 2017

5pm – 7pm

Claffy Lecture Theatre, Level 1, Centre Block, Sydney/Sydney Eye Hospital

Attendees:

Board Members

Mr Michael Still , Board Chair
Ms Patricia Azarias, Board Member
Mr Jonathan Doy, Board Member
A/Prof Bob Farnsworth, Board Member
A/Prof Peter Gonski, Board Member
Dr Debra Graves, Board Member
Dr Gorur (Hari) Harinath, Board Member
Mr Liam Harte, Board Member
Janet McDonald, Board Member
Mr Neville Mitchell, Board Member
Ms Helene Orr, Board Member
Prof Allan Spigelman, Board Member

Executive

Mr Gerry Marr, Chief Executive
Mr Mark Shepherd, Director of Programs and Performance
Ms Karen Foldi, Director of Finance
Ms Kim Olesen, Director of Nursing and Midwifery Services
Dr Jim Mackie, Medical Executive Director

Planning, Population Health and Equity Directorate

Ms Julie Dixon, Director of Planning, Population Health and Equity
Dr Rick Varma, Clinical Service Manager, Sexual Health
Prof Mark Ferson, Director, Public Health Unit

St George Hospital

Ms Leisa Rathborne, General Manager and Clinical Council Co-Chair

A/Prof Mark Davies, Head of Department of Neurosurgery and Clinical Council Co-Chair

A/Prof Amany Zekry, Head of Department, Gastroenterology and Hepatology and Clinical Council Deputy Chair

Primary, Integrated and Community Health Directorate

Dr Greg Stewart, Director of Primary, Integrated and Community Health

Prof Nick Lintzeris, Director, Drug and Alcohol Services

Dr Phillip Read, Director, Kirketon Road Centre

Sutherland Hospital

Ms Karen Becker, General Manager and Clinical Council Co-Chair

Dr Leonard Kalish, Head of Department, Anaesthetics and Clinical Council Co-Chair

Secretariat

Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Ms Rebecca Pinheiro, Management Trainee

Summary:

The SESLHD Board invited management and clinical representatives from Planning, Population Health and Equity, St George Hospital, Sutherland Hospital, and Primary, Integrated and Community Health to attend a discussion session with the Board in order to facilitate the sharing of ideas, vision and issues between clinical leaders and the SESLHD Board.

Each facility or service group provided a presentation on the key focus areas, achievements and issues for their facility or service over the past year.

The presentation from Planning, Population Health and Equity focused on:

- Achievements of the Public Health Unit
- Achievements of the Sexual Health Unit
- Overview of the Community Partnerships Unit
- Overview of the Strategy and Planning Unit

The presentation from St George Hospital focused on:

- The work to prepare for the move into the St George Hospital redevelopment new buildings
- The program of 'defining acceptable behaviour at St George Hospital'
- The work underway on Morbidity and Mortality focus and reporting
- The introduction of safety Huddles
- The redesign of the trauma service

The presentation from Primary, Integrated and Community Health focused on:

- The realignment of community health services and the creation of a child, youth and family service
- Progress against the Integrated Care Strategy
- Achievements of the Drug and Alcohol Service
- Achievements of the Kirketon Road Centre

The presentation from Sutherland Hospital focused on:

- Current barriers to delivering health services at Sutherland Hospital
- Financial and infrastructure challenges
- The future plans to move health care into the community and improve access to services